

COMMITTEE MEETING MINUTES

Thursday, 23 June 2022
Conference Call – 20:30 hrs

Present: Steve Nicholas - Chair Neil Pritchard - Walks Co-Ordinator Neil Elder - Treasurer Mandy Norris - Secretary Apologies: None		
1.	Welcome Steve thanked Committee members for their attendance.	
2.	Incident Reports Mandy confirmed that two incidents have occurred on walks in the last few months. Both were falls, one on 6 March 2022 and another on 18 June 2022. Incident reports have been completed by the relevant Walk Leaders and submitted to Ramblers who have acknowledged receipt. It was agreed that Walk Leaders should carry a first aid kit which could be funded by the Group. Steve agreed to explore the costs of kits.	Steve
3.	Risk Assessments Steve reported that there are no further updates on Ramblers' risk assessments. There is no option for completing an on-line form, no appropriate paper format storage solution, and there are GDPR issues. Ramblers did not ask for a copy of the completed risk assessment when incident forms were submitted recently. Neil P said it is also possible that conditions will change between the time of the recce and the actual walk and recces are not always carried out if the walk route is well-known to the Walk Leader. It was agreed that Walk Leaders will continue to highlight concerns about conditions at the introductory chat at the start of walks and that risk assessments will not be completed, unless Walk Leaders wish to do so.	
4.	Peak District Week Further details for the Peak District walks being led by Phil and Steve have now been published. Twenty people have signed up to attend.	
5.	Christmas Party Steve has received a cost of £40 per person from the Winchester Hotel. Steve will explore availability of 3 tables of 10 people for either Saturday 3 December or Saturday 10 December.	Steve

6.	Annual General Meeting Mandy will explore the availability and cost of hiring Twyford Village Hall for the afternoon of Saturday 19 November. It was agreed that all Committee Members would step down at the AGM and would be happy to be re-elected if nobody else wanted to nominate themselves for the roles.	Mandy
7.	Financial Update Neil E reported that there is £142 in the Surplus Account and £566.08 in the Main Account. There has been no income recently. As there are no anticipated costs at this time, it is possible the Group will not need the next funds payment from Ramblers as it will take the account over the permissible limit unless funds can be spent appropriately. Steve said nothing had come of his investigations about a memorial for Jan Wilson as it was not possible to secure the land-owners consent. Other options are being explored.	
8.	Payment of Expenses Neil E confirmed he has received an e-mail from the Area Treasurer about potential payment of expenses to reflect the current cost of fuel. It is only guidance and not an instruction to pay. The Group will be left with no funds if there are no limits on what can be claimed. There are lots of questions such as: What is 'reasonable'? What if the recce doesn't result in a walk? What if the recce has already been done by another Walk Leader? What if the recce is outside of Hampshire or a long way from the Walk Leader's home? It was agreed the Committee is not able to decide on this without further information and consultation with members.	
9.	Walks Programme Neil P said it has been a fantastic year so far and thanked everyone for their contributions to the walks programme. The meeting closed.	